

Billing Procedures for Your Patient

Employees of _____: Please complete the lines marked insured and patient. Give this form to your doctor so that (s)he may retain it in your medical file.

To: Provider of Medical Service

Insured: _____

Patient: _____

When calling the Carrier for benefits on your above referenced patient you will be told that the insured has a high deductible.

The insureds' employer ***pays _____% of all charges applied toward the Carrier high deductible. Office visits will be paid at 100% after a \$_____ co-pay.*** This additional benefit is known as the Ben-e-lect plan. For information on the Ben-e-lect plan, you may call Ben-e-lect at (559) 733-1240. The Carrier will not have any information regarding the Ben-e-lect plan.

Procedure for filing claims:

You will submit your claim to the Carrier. When the Carrier processes the claim they will send an Explanation of Benefits to you and a copy to the insured.

The insured will mail their Explanation of Benefits to Ben-e-lect. On behalf of the employer Ben-e-lect will process charges applied toward the deductible as indicated above.

If the Carrier is Nationwide, they will send the claim direct to Ben-e-lect for processing.

Again, please call Ben-e-lect for information regarding benefits under the Carrier high deductible.